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ISSUANCE OF CERTIFICATE OF REGISTRATION STATUS

1.0 Introduction

A national Certificate of Registration Status process has been accepted by:

- Medical Board of the Australian Capital Territory
- New South Wales Medical Board
- Medical Board of the Northern Territory
- Medical Board of Queensland
- Medical Board of South Australia
- Medical Council of Tasmania
- Medical Practitioners Board of Victoria
- Medical Board of Western Australia
- Australian Medical Council

Each state and territory registration board is charged with the responsibility of ensuring that medicine is practised in accordance with their Act. This includes ensuring that previous registration history relevant to a registering authority's determination to grant registration is considered at the time of application. This information shall be contained within a Certificate of Registration Status and is to be provided by relevant state and territory medical boards upon request by the applicant.

In some international jurisdictions there is no government regulation authority. In these circumstances information shall be sought from the recognised authority able to provide the relevant information. Examples of such authorities are employer organisations (hospitals) or universities.

2.0 Certificate of Registration Status

A Certificate of Registration Status is a document issued by a medical board and forwarded directly to another medical board following a request by an applicant. It is issued if the applicant has current and/or historical registration with the medical board and indicates the status of registration at the time of the request.

3.0 Purpose and Requirements

A Certificate of Registration Status document contains information which relates to the applicant's current registration status, their rights to practise, any

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	<p>conditions that may be attached to their right of practise and any information which relates to their professional conduct.</p> <p>The purpose of the certificate is to ensure that the authority considering the applicant's registration has detailed and accurate information about the applicant's current standing with existing or past registering authorities.</p> <p>4.0 Requests for Certificates</p> <p>All requests for a Certificate of Registration Status must be received in writing from the medical practitioner or the medical board in which the medical practitioner is making an application for registration.</p> <p>5.0 Security</p> <p>All certificates must be sent directly to the requesting registration board. Under no circumstances must the applicant be required to present the document in person. This is to avoid possible corruption of information.</p> <p>All certificates must be delivered directly to the requesting registering authority by use of mail, electronic transfer or by facsimile. Electronic transfer should be encrypted where possible to avoid possible corruption.</p> <p>6.0 Content of a Certificate of Registration Status</p> <p>Certificates must include:</p> <ul style="list-style-type: none"> • The full name of the medical practitioner; • The date the practitioner was first issued registration in that jurisdiction; • The date that the registration expired/lapsed; • The registration number of the practitioner; • The jurisdiction of registration; • Information relevant to any current proceedings against the applicant; of any nature under the Act regulating the medical profession in that jurisdiction; • The specific details of any conditions or undertakings that apply to the practitioners registration in that jurisdiction; • The specific details of any suspension or cancellation of the practitioner's registration; and • Any other information recorded on the register relevant to the determination to grant registration.

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	<p>7.0 Fees</p> <p>A fee may be required to accompany the written request for the Certificate of Registration Status.</p> <p>8.0 Exceptions</p> <p>There are no exceptions to this policy.</p> <p>9.0 Implementation Date</p> <p>This policy takes effect from 4 April 2007.</p>

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